

# TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR  
Brandon S. Wood



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June 15, 2020

Sheriff Tim Ingram  
Titus County Sheriff's Office  
304 S. Van Buren  
Mt. Pleasant, TX 75455


Dear Sheriff Ingram,

The most recent inspection of the Titus County Jail on June 10, 2020 by Texas Commission on Jail Standards Inspector Jason Jouett has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

Enclosed you will find Certificate of Compliance for the Titus County Jail.

If you have any questions, please feel free to contact me.

Respectfully,

  
Brandon S. Wood  
Executive Director

BW/sh

cc: Judge Brian Lee, Titus County

**\*\*Note:** Please be advised that technical assistance was provided in some areas. The Requirements Review has been attached for your review to ensure that you are fully aware of the issues. Failure to address the technical assistance areas in a timely manner may result in the issuance of a notice of non-compliance.

Judge Bill Stoudt, Longview, Chair  
Dr. Esmail Porsa, M.D., Parker, Vice-Chair  
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TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW



Jason Jouett, TCJS Inspector

Facility Name: Titus County Jail

Date: June 10, 2020

Chapter	Title	Comments
259	New Construction	Conducted a walk through of the facility.
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation.
265	Admission	Reviewed a random sample of 12 inmate files. Interviewed staff. Reviewed policy.
267	Release	Reviewed a random sample of 5 inmate files. Interviewed staff.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 12 files. Reviewed training records.
273	Health Services	Reviewed a random selection of 12 files. Interviewed staff and inmates. Reviewed training records. Reviewed policy. <b>Technical assistance provided - During the review of the Mental Disabilities/Suicide Prevention Plan, it was determined the approved plan did not cover the duration of training. Staff were advised to list the hours of training staff will receive on an annual basis and then submit the plan to Lupe Moreno at TCJS. Follow-up required - Administration will scan and email this inspector an approved copy of the plan by July 10, 2020.</b>
275	Supervision	Reviewed a random selection of 24 jailer TCOLE certification records. Reviewed jailer documentation. Interviewed staff.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.
279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation.
283.1	Discipline	Reviewed 10 disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate rules.
283.3	Grievance	Reviewed 10 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates.
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.
291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Variance was reviewed with facility administration to insure compliance
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

RECEIVED

JUN 15 2020

Texas Commission on Jail Standards